ClearCaptions®

Making a Call

1. Tap [Dial icon] in the bottom menu.

2. On the number pad, tap the numbers of the phone number to call.

3. Tap [green call icon] to initiate the call.

Note: Upon dialing a phone number, the iPad speaker will be enabled by default.
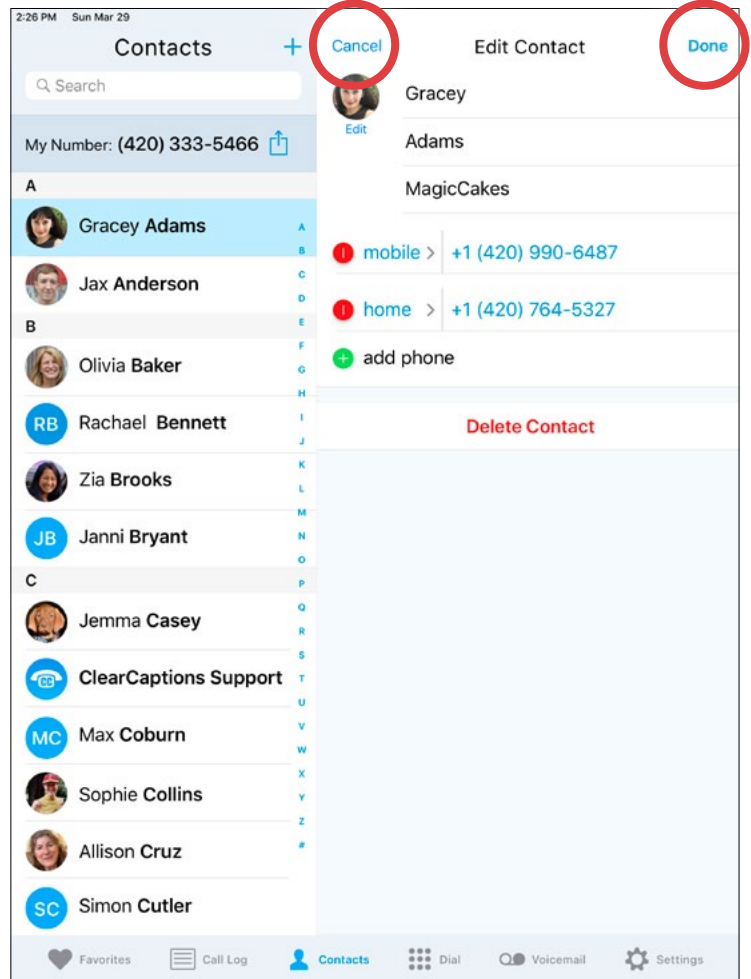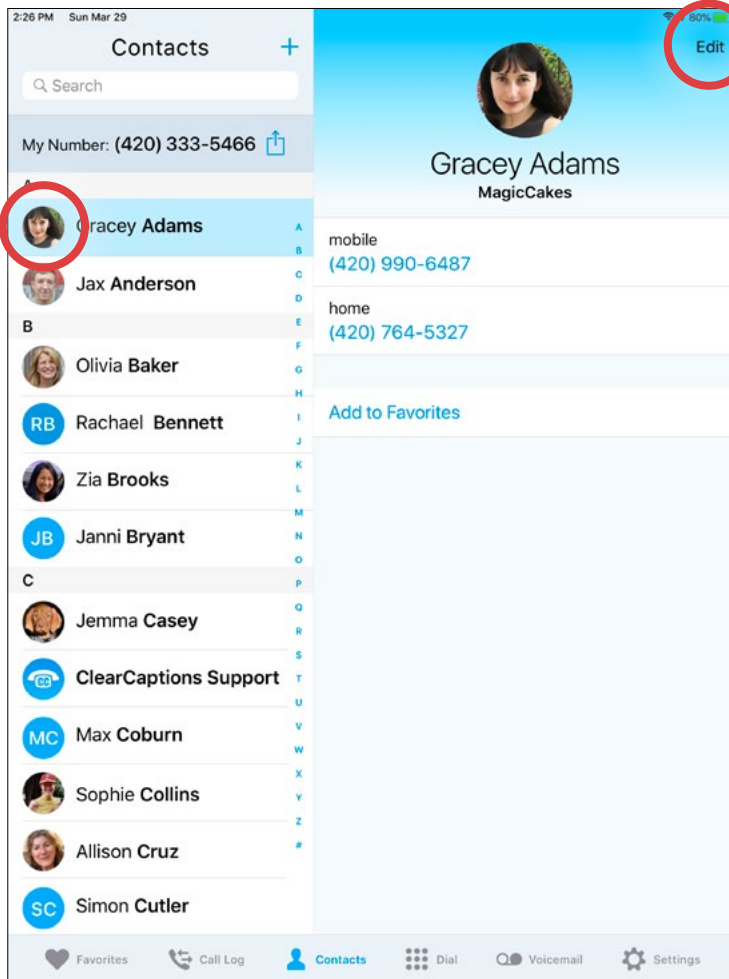
Viewing and Editing Contacts

1. Tap [Contacts]. See that the top contact is highlighted and that contact's information is displayed on the right.

2. To view a different contact, tap on another row to view its information.

3. To edit an existing contact, tap "**Edit**."

4. Change or add a contact's photo, add or change the phone number, change the phone number type, or delete the contact.

5. When finished editing a contact, tap "**Done**" to save changes or "**Cancel**" to discard changes.

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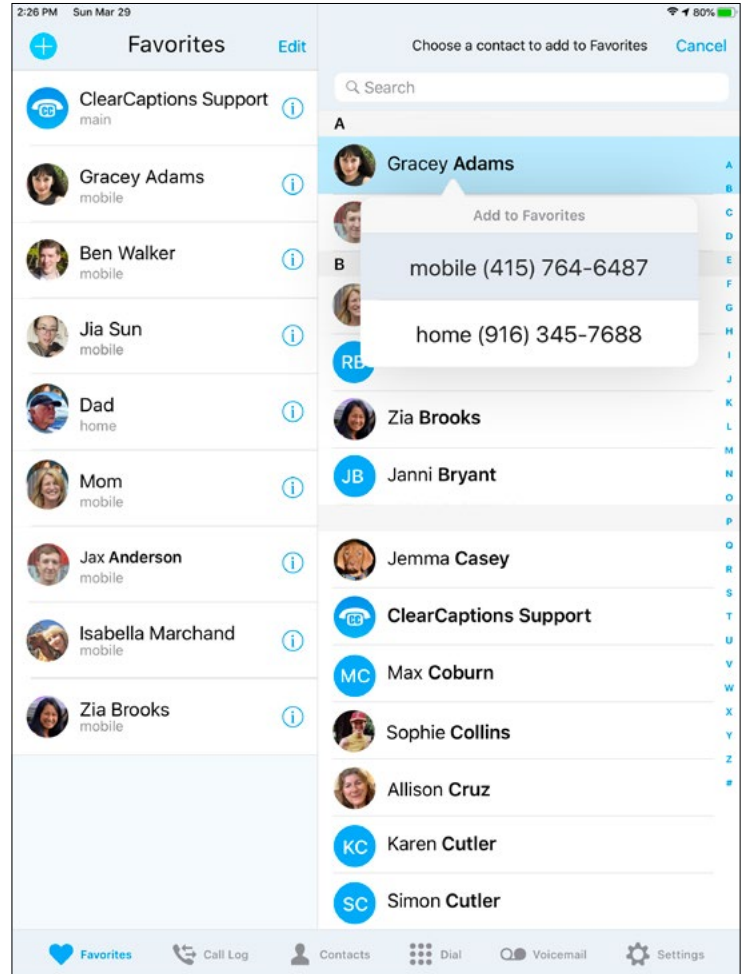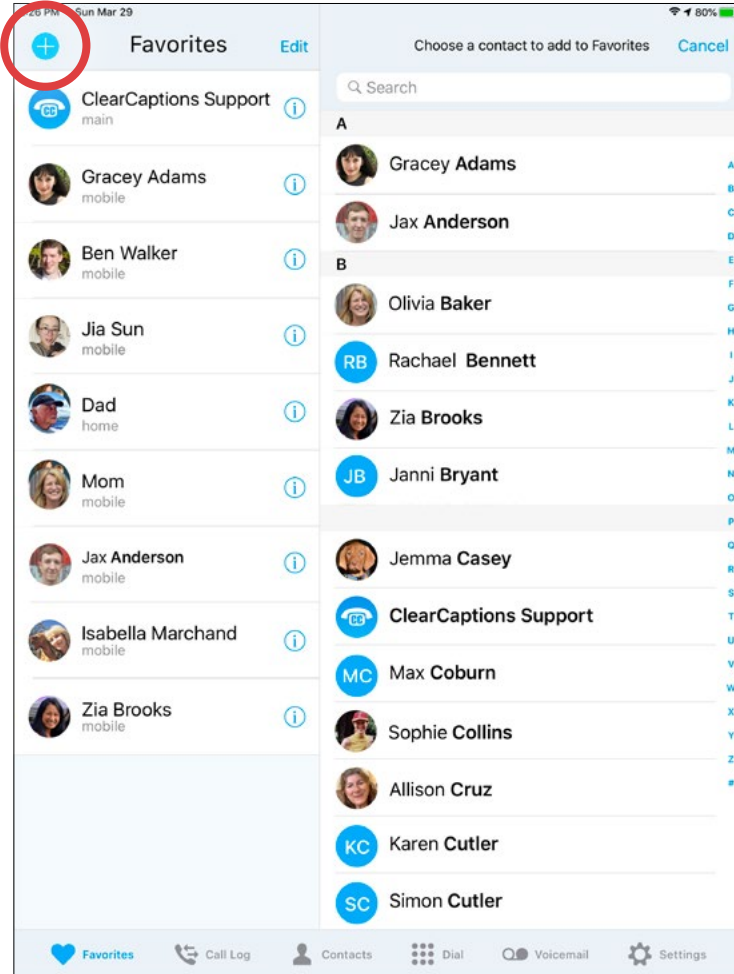
Favorites

1. On the Favorites screen, tap ⊕ to add a new Favorite.

2. All contacts appear on the right.

3. Tap a contact to select it as a favorite.

4. For contacts with multiple numbers, tap a number to make it the favorite.

5. The favorite will now show a heart icon.

6. Tap **X** to close the Favorites screen.

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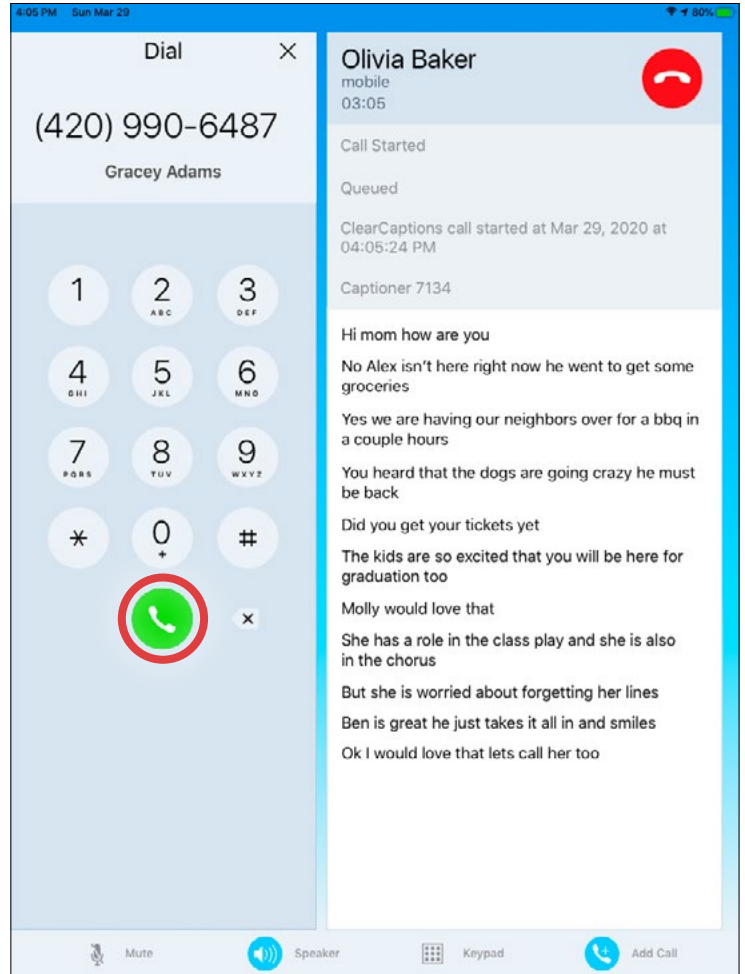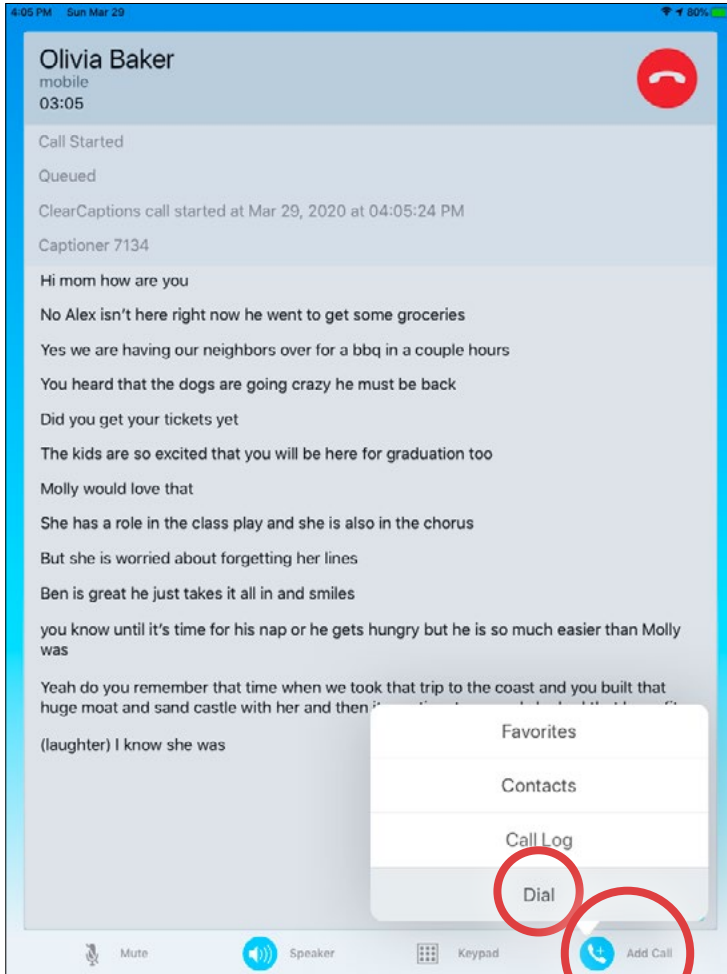
Adding Another Caller Using Dialpad

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1. Tap [Add Call] from bottom menu.

2. Select **Dial** to enable dialpad.

3. Dial the number then tap the [call icon].

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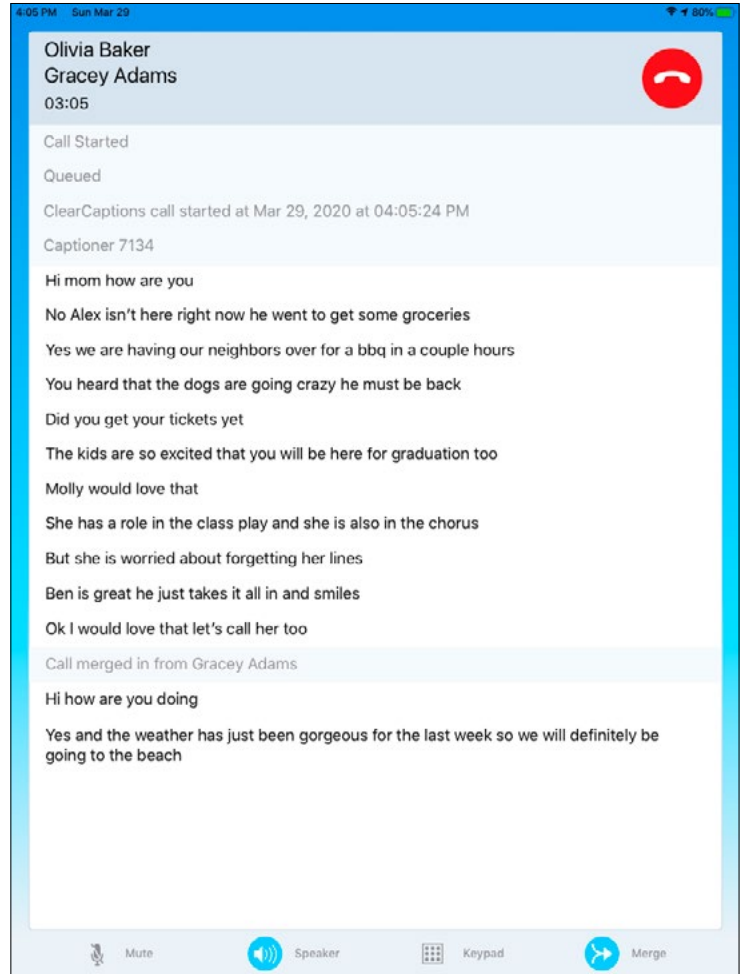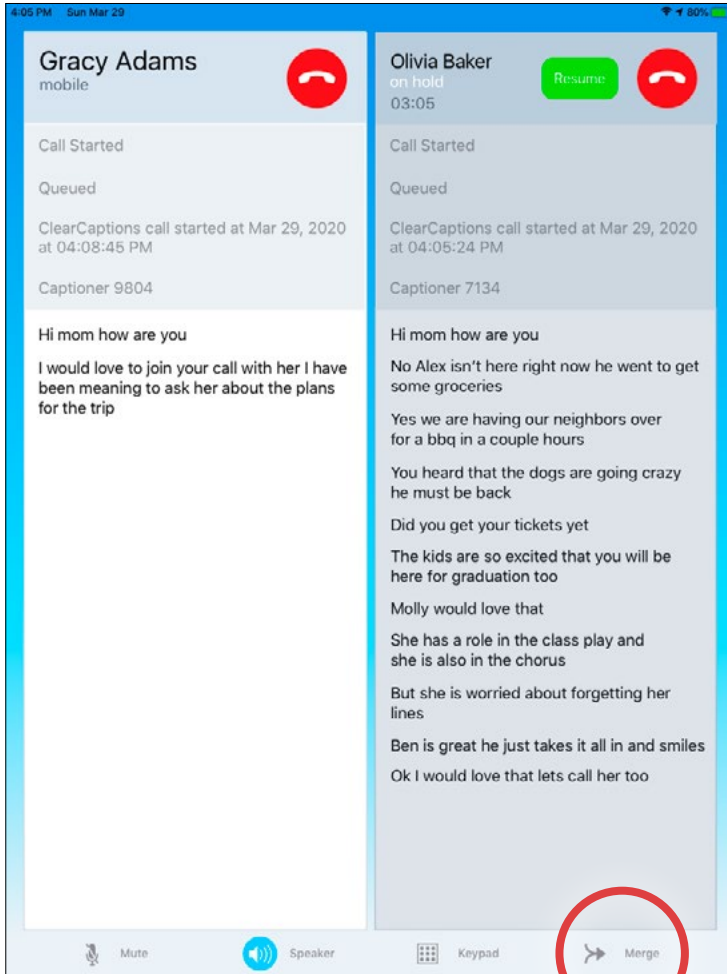
Merging Calls

1. When adding a new caller to a call, the first caller will be put on hold.

2. When connected with new caller, tap [Merge]

3. Both callers will be in the same call.

4. Captions for both callers will be displayed.

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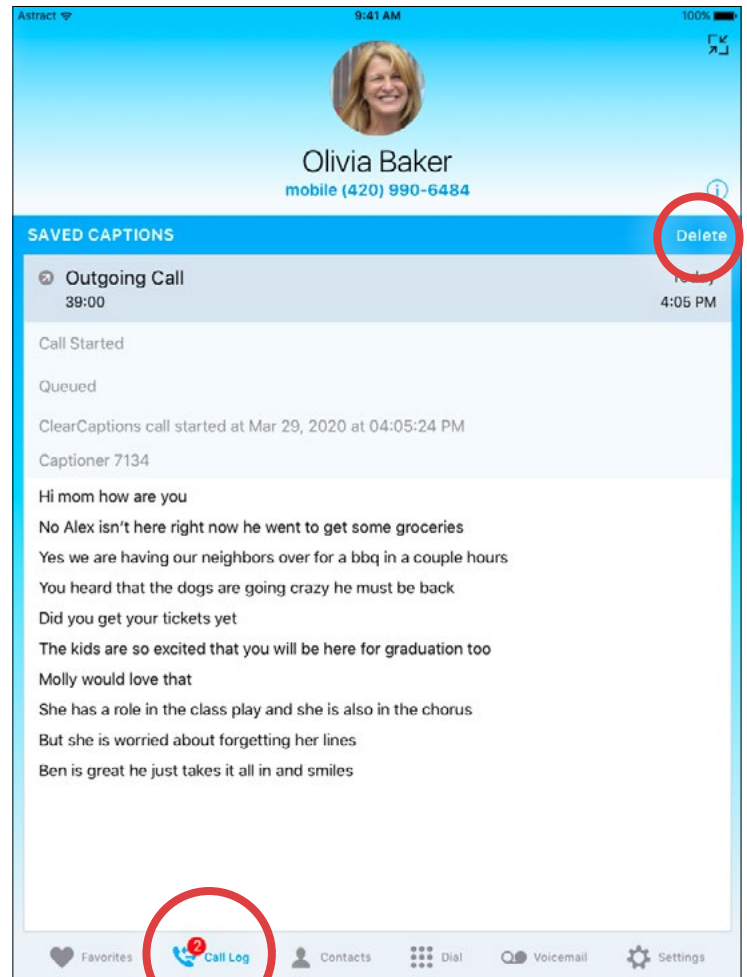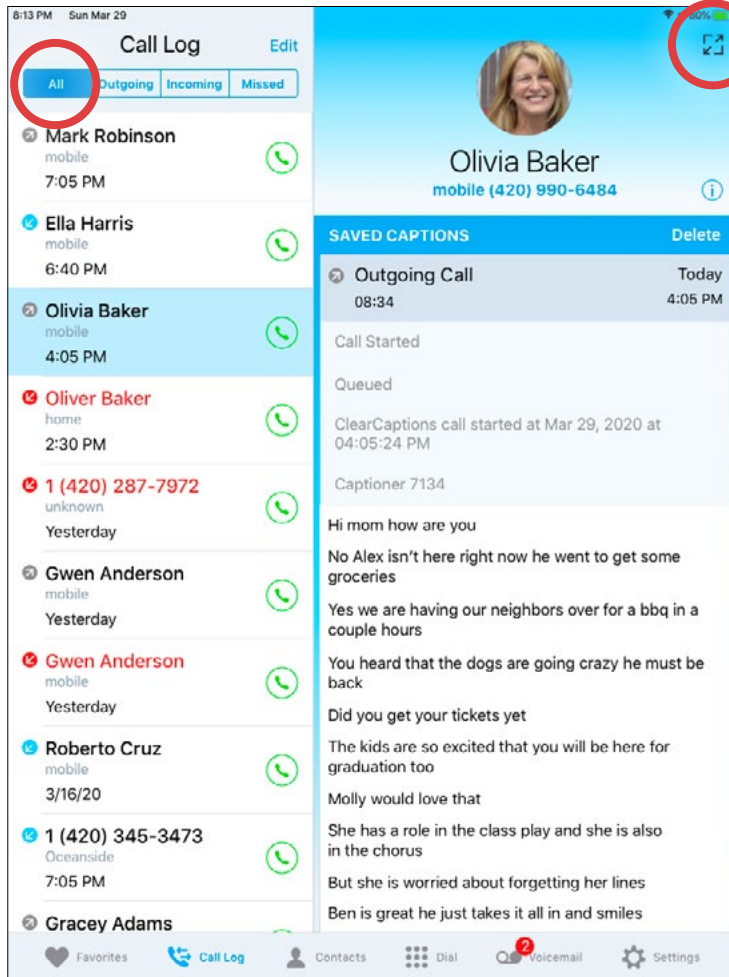
Call Log

1. The Call Log display filter allows viewing of "**All**" calls or only "**Outgoing**," "**Incoming**," or "**Missed**" calls.

2. A number will appear above the Call Log menu icon to indicate any missed calls.

3. On any Call Log entry displayed, tap the entry to view details of the call.

4. Tap ⛶ to view saved captions from the call.

5. Tap **Delete** to delete saved captions. Call Log entry will not be deleted.

6. Tap 📞 to start a new call with the caller.

7. Tap the Close icon to exit the call details screen.